



CHSCB Board Minutes

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| Date of Meeting | 25 th September 2018 |
| Venue | Tomlinson Centre, London Borough of Hackney |
| Chair | Jim Gamble (JG), Independent Chair of the CHSCB |
| Minutes | Shanay Sharpe, CHSCB Administrator |

| Agency | Membership | Attendance |
|---|--|-----------------|
| CAFCASS | Melinda Cassel (MC), Service Manager – Public Law | Apologies |
| Children and Family Services (City of London) | Andrew Carter (ACar), Chief Officer/ Dir. Community & Children’s Services | Attended |
| | Chris Pelham (CP), Assistant Director People, City of London Corporation | Attended |
| | David MackIntosh (DMac), Team Manager Community Safety | Attended |
| Children and Family Services (LB Hackney) | Anne Canning (AC), Group Director, Children, Adults & Community Health | Attended |
| | Sarah Wright (SWr), Director of Children & Families | Attended |
| | Lisa Aldridge (LA), Head of Service, Safeguarding & Learning | Attended |
| | Pauline Adams (PA), Head of Service, Young Hackney | Apologies |
| | Maurice Mason (MM), Head of Service, Safer Communities | - |
| Hackney Learning Trust | Annie Gammon (AG)), Head of Hackney Learning Trust | Attended |
| | Andrew Lee (AL), Assistant Director, Hackney Learning Trust | Apologies |
| Police | Mark Broome (MB)), MPS Hackney | Attended |
| | Jonathan Kent (JK), DI, East Region CAIT Team, MPS Hackney | Attended |
| | Paul Barnard (PBa), Detective Chief Superintendent, CoL Police | - |
| Probation | Kauser Mukhtar (KM) Area Manager – North London, London CRC | Attended |
| | Stuart Webber (SWe), Assistant Chief Officer/ Head of Service, NPS | Attended |
| Health | Clare Highton (CH), Chair of City & Hackney CCG (CHCCG) | - |
| | Mary Lee (ML), Designated Nurse, CHCCG | Attended |
| | Pauline Frost (PF), Int. Prog. Director Children & Maternity Services, CHCCG | Attended |
| | Nick Katiyar (NK), GP and Governing Body Lead for Safeguarding | Attended |
| | Nick Lessof (NL), Designated Doctor, City & Hackney CCG | - |
| | Sheila Adam (SA), Chief Nurse and Director of Governance, HUHFT | - |
| | Marcia Smikle (MS), Head of Safeguarding Children, HUH | Attended |
| ELFT | Agnes Adentan (AA), Associate Director for Safeguarding Children | Attended |
| | Dermot Ryall (DR), Associate Director CAMHS | Attended |
| Public Health | Penny Bevan (PB), Director of Public Health | Attended |
| Housing | Ajman Ali (AA), Director of Housing Services, Hackney Housing | Attended |
| HCVS | Kristine Wellington (KW), Head of Safeguarding, Children & Families | Apologies |
| Tower Hamlets | Claire Belgard (CB), Tower Hamlets (City Youth Provision) | - |
| London Fire Brigade | Narinder Dail (ND), Station Manager, London Fire Brigade | Attended |
| Lay member | Sally Glen (SG), Lay Member | Apologies |
| | Shirley Green (SGr), Lay Member | Attended |
| | Belinda Blank (BB), Lay Member | Apologies |
| Lead Member | Cllr. Anntoinette Bramble (ABr), Lead Member for Hackney | Apologies |
| | Randall Anderson (RA), Common Councilman | Attended |
| Schools | Janice Thomas (JT), Executive Headteacher, Sebright School | Apologies |
| CHSCB Team | Rory McCallum (RMc), Senior Professional Advisor to the CHSCB | Attended |
| | Sandra Reid (SR), Business and Performance Manager, CHSCB | Attended |

(- Denotes no response)

Agenda Item 1: Introductions & matters arising from the previous meeting

Presenting: Jim Gamble

Discussion/ Challenge

Introductions were given and apologies noted. JG noted there were no amendments and the minutes of July 2018 were then approved as an accurate reflection of the meeting. The Chair addressed the action log from July 2018:

Action Log – July 2018

| Previous Actions | | Lead | Progress |
|---------------------------|--|--------------|---|
| Partner Updates | AP 03/18-08: LA to include the percentage response rate to the Staff Health Check Survey on submission of the findings to SR (collating the CHSCB staff survey). | LA | Completed (281/455) Approx. 61% response rate) |
| July Actions | | | |
| Item | Action | Lead | Progress |
| Met Police Borough Merger | AP 07/18-01: Submit comparative of staffing ratios versus demand of work (before/after merger) for September meeting. | CL | Completed |
| | AP 07/18-02: Simplify Board agenda for September to focus on Met Police Borough Merger. | CHSCB | Completed |
| Partner Updates | AP 07/18-03: Feedback to HLT need for supervision for DSL in schools. | AC | Completed |
| | AP 07/18-04: Share GDPR self-assessment with Board. | MS | Completed |
| | AP 07/18-05: Request copies of two new London Ambulance Service safeguarding policies (as detailed in July partner update). | CHSCB | Completed |
| | AP 07/18-06: Review whether MET safeguarding training contains specific detail and nuances around information sharing. | IB | Ongoing |
| | AP 07/18-07: Update on social work ABE training at next meeting. | SW | Completed |
| | AP 07/18-08: Discuss Board evaluation of school health service outside of Board meeting. | JG/PB | Completed |
| | AP 07/18-09: Discuss collation of safeguarding themes identified by Schools Nurses. | SG/PB | Ongoing |
| Unregistered Settings | AP 07/18-10: Send AC amended language within Unregistered Settings Strategy regarding Police involvement. | CL | Ongoing |

Re **AP 07/18-05**, LAS will attend Brent LSCB given location of HQ. CHSCB to liaise with Brent LSCB re relevant updates.

Re **AP 07/18-07**, SW noted that a London wide meeting had been held and that a wider focus will be applied around investigations.

Agenda Item 2: Risk Registers

Presenting: Jim Gamble

Discussion/ Challenge

CHSCB Risk Register

RMc provided an overview of the current CHSCB risk register. Of note - Risk 9 and risk 10 remain amber.

AC queried the status of risk 6, however the status was confirmed as amber following meetings with community leaders and positive feedback re potential progress.

Operational Risk Register

ACar requested an update regarding the Child Health Information System (CHIS). PF advised that the system is running well and no concerns have been identified. Further conversations will be held outside of the meeting.

PB noted guidance is still awaited regarding CDOP and that a pragmatic approach is being taken in East London with unexplained deaths escalated to a larger CDOP meeting twice a year. JG recommended CDOP to be brought back to the Board in December regarding transitional arrangements if guidance is still unavailable by this point.

| Action | Lead | Timescale |
|---|------|---------------|
| AP 09/2018-01: CDOP to be brought back to the Board in December regarding transitional arrangements if guidance is still unavailable by this point. | PB | December 2018 |

SWe advised there are plans to implement safeguarding shadowing between Children’s Service’s staff and NPS staff. This is not in place as yet, therefore is to remain at RAG rating Red. Current activities include monthly surgeries for social workers and probation officers and in future, probation offices will be invited to attend.

Agenda Item 3: Safeguarding Performance Data
Presenting: Rory McCallum
Discussion/ Challenge

City of London

RMc noted performance trends from report circulated in advance of the meeting:

- A+E attendances down
- Increase in self-harm referrals to First Steps.
- Increase in Early Help activity
- No data for criminal offences from the police – City police has moved to a new IT system – Niche. RMc will follow up with City Lead to establish timeline on data being available.
- Decrease in contacts and referrals – correlation to early help increase noted.
- Timeliness of assessments decreased but has increased at start of 2018/19 – 100% compliance
- Largest ever LAC cohort

NK queried A&E attendance data and noted that there are other ways that issues come to light for children. RMc noted that the more granular detail is considered at the Quality Assurance Sub-Group. Key messages are presented to the Board. This can be further explored in the QA and Executive Groups.

Hackney

RMc noted performance trends from report circulated in advance of the meeting:

Decrease in A&E attendances

- Increase in referral for CAMHS services
- Increase in contacts and referrals. Prior HCFS audit picked up neglect in early life as a factor in cases later escalated for referral
- No data for criminal offences which is being picked up with MPS Leads. SR noted that a MPS dataset has been circulated via the London SCB however this does not provide the level of granularity previously provided.

AC confirmed that the Hackney Management Group will start looking tomorrow at Early Help pathway including CYP, MAT, and FAST. There has been pressure on Early Help for significant time and the activity will look at systems across Hackney.

SGr reported on an article which was possibly from a former Hackney employee (does not remember full details) in a Hackney newspaper criticising Hackney’s Children’s Services. It stated children were continuing to be unprotected, there was an increase in LAC and contacts, and Child Protection plans had decreased. SG requested reassurance that children are being protected. LA recalls the article, there was no disclosure around who shared the information and the data was inaccurate so unlikely was a Hackney employee.

AC noted that there has been pressure at the front door however a swift response and clear procedures and resources are available to mitigate this. SW noted that CP plans have decreased and the process has been recalibrated to identify who goes on to a Child Protection plan as families should not be put through the process if they can be assisted in other ways, whilst ensuring those not on a child protection plan are still being protected.

JG noted next boards theme is to be for partners to reflect what they are doing around Early Help.

| Action | Lead | Timescale |
|--|---------------|---------------|
| AP 09/2018-03: Article to be identified and provided at next board meeting with a suitable response to reassure board members. | SWr | December 2018 |
| AP 09/2018-04: Next boards theme is to be for partners to reflect what they are doing around Early Help. | Board Members | December 2018 |

Agenda Item 4: Partner Updates

Presenting: All
Discussion/ Challenge

Given submissions were provided in advance of the meeting, JG called for any questions or comments for each:

City & Hackney CCG (Mary Lee)

Report was noted, no questions were raised.

City of London

ACar questioned whether the placement stability in the Hackney performance report related to a particular age range? It was noted this was around 14 years old. ACar noted similar issues in City of London and further discussion will be held outside of the meeting around possible solutions.

Hackney Learning Trust

Report was noted, no question were raised.

Homerton University Hospital Trust

JG praised the reassurance and professional curiosity demonstrated in the update presented from Homerton University Hospital Trust.

JG questioned comment in report of health visitors "*found supervision with vulnerable families emotionally distressing.*" MS clarified that recounting experiences were distressing however supervision was beneficial. Restorative support is also received from the CAMHS service.

JG noted comment that Health Visitors are inconsistently using the Hackney Child Wellbeing Framework. In light of the current revision, JG noted need to embed use of updated document with staff.

LAS

Update submitted but not in attendance.

Public Health

No questions received.

City of London Police

Any questions to be submitted by email.

CAMHS

AG queried one day a week provision of CAMHS clinicians in school time and questioned how this will be managed. DR advised priorities for delivery will vary across schools, depending upon each establishments individual requirements.

NK questioned how this provision will affect GP services? JG noted in the context of learning from SCRs more clarification is needed on this. SW noted that Hackney is undertaking a pilot so evaluation is ongoing. Clarification is also needed on whether the scheme and bid extends to City of London Schools.

It was agreed for AG to email JG regarding this matter in order that a briefing can be requested from CAMHS to feed into the December meeting.

| Action | Lead | Timescale |
|---|-------|---------------|
| AP 09/2018-05: Briefing to be requested from CAMHS (re clarification of CAMHS clinician school plan) for December meeting | CHSCB | December 2018 |

NPS

It was agreed for Board members to request NPS presentation to be emailed if required.

| Action | Lead | Timescale |
|--|-------|-----------|
| AP 09/2018-06: NPS presentation to be emailed to board members who have made requests. | CHSCB | ASAP |

SWe noted that amidst changes it is business as usual. The update and presentation provides reassurance on stability and safeguarding arrangements/procedures in place. JG advised that business as usual will be a concern and AC requested it be noted that although a sum of money has been injected into the system, there is still need for reassurance around NPS/CRC attendance at multi-agency meetings and the impacts this will have on children and young people.

JG noted that feedback from the change in models has not been positive and RMc noted lessons from SCR Child M. KM suggested providing a presentation from London CRC to the December Board.

| Action | Lead | Timescale |
|---|------|---------------|
| AP 09/2018-07: KM will complete a presentation of action plan of CRC for next meeting; to be added to agenda. | KM | December 2018 |

SWe noted correspondence from the Quality Assurance Sub-Group around attendance at CP conferences. Whilst welcoming challenge, SWe noted that checks were made and cases related to out of Borough services. JG noted NPS report reflects some of the excellent work that is ongoing and praised the document presented.

HCFS

SWr reported HCFS are making 'Safer Together' bid, which is to be developed and written in to VAWG strategy. The bid will require multi agency commitment from partners.

AG queried the contextual safeguarding project and whether this includes schools? LA advised that the Hackney Child Wellbeing Framework is being redrafted (to include contextual safeguarding) and this will be provided to all partners, including schools.

MS questioned the duration that children spend in refuges and what therapeutic services are available for them? SWr noted there is a gap in current provision, the long term impact of early domestic abuse, and a significant number of adults in the system have been affected by domestic abuse as children. Young Hackney deliver a programme to YP however a wider partnership approach is needed.

MS noted that the Extra Familial Risk Panel may be resource intensive. LA noted that the panel will go live in November 2018. The level of referrals will be tested regularly, but until tested it will be hard to determine what the capacity issues are. SWr noted this panel will replace other current meetings, so should not impact resources too heavily.

It was requested that late papers are circulated in advance of the meeting to allow review.

| Action | Lead | Timescale |
|--|-------|---------------|
| AP 09/2018-08: Late Board updates to be distributed electronically in advance of next meeting. | CHSCB | December 2018 |

Agenda Item 5: Met Police Borough Merger Update

Presenting: Mark Broome

Discussion/ Challenge

MB provided an update around the Met Borough merger:

- DCI Charmaine has been promoted so will be leaving the borough to start a new job. DCI Sean Channing is now in post and runs the Safeguarding Investigation Teams. In February, when CAIT (Child Abuse investigation Teams) and Sapphire (rape / serious sexual assault investigations) are decentralised, he will also take responsibility for these units.
- DCI Ingrid Cruickshank (IC) has responsibility for Safeguarding Partnerships, which includes Exploitation, Jigsaw (management of serious sexual and violent offenders), Mental Health and MASH / FAST. In February 2019, the remit will expand to include CAIT referrals and PCLOs. IC is also the police representative on various partnership boards.

NK queried the increasing profile of Domestic abuse? MB noted that there are 4 officers working in the Risk Management Unit, which deals with Claire's Law, DVPO / DVPN, and disclosures to family court. These officers work across both boroughs. There are also 8 CSU investigation 'pods' each comprising 1 DS and 8 DC/PC, who will conduct the investigations for both boroughs. This represents an uplift for Hackney of 8 officers in the CSU investigation teams, as there were previously 4 teams of 1:6 for the Borough.

AC requested a marker is noted regarding the merge with Tower Hamlets, and highlighted the sensitivity of a model that works in one area which may not work in another. MB advised there are efficiencies of working together in cohort of high risk in CSE, county lines and repeat missing offenders.

It was noted that although 4 officers have been dedicated to domestic abuse investigations these are not Hackney officers and will be allocated where the demand lies.

AG questioned protection for safer school officers, MB advised that this is a protected area of policing.

NK queried the relationship building with services such as GPs. MB advised if NK would like to invite Met Police to a forum of GPs he will be willing to attend.

| Action | Lead | Timescale |
|--|-------|---------------|
| AP 09/2018-09: NK to arrange forum for GPs to attend and Met Police (MB) will provide information. | NK/MB | December 2018 |

Agenda item was being brought to a close and MB noted there would be a more detailed paper to follow.

Agenda Item 6: Joint Target Area Inspection (JTAI) **Presenting: Jim Gamble** **Discussion/ Challenge**

It was noted that there was a new inspection theme for the JTAI. The Multi-Agency Inspection Group will look at the readiness of the partnership response in respect of inspection planning, with the Quality Assurance Sub-Group testing the evidence available in the partnership.

AC noted inspection timescales of six months for CSA, and the board agreed for Multi-Agency Case Audits (MACA) timescales in Hackney to be compressed and brought forward.

| Action | Lead | Timescale |
|--|------|-----------|
| AP 09/2018-10: Compress timeframes for MACA in Hackney | SR | ASAP |

Agenda Item 7: Transitional Local Safeguarding Arrangements - Update **Presenting: Rory McCallum** **Discussion/ Challenge**

Feedback will be provided in future meetings. Written arrangements need to be in place by June 2018 and transitioned by September 2018.

Agenda Item 8: Chair's Feedback **Presenting: Jim Gamble** **Discussion/ Challenge**

JG noted he met with Adi Cooper.

Agenda Item 9: Any Other Business **Presenting: All** **Discussion/ Challenge**

The CHSCB Annual Conference is on Thursday 1st November 2018

Invitations are open and RMc noted thanks to City of London for once again agreeing to host the conference at the

Action Log – September 2018

| Previous Actions | | Lead | Deadline |
|----------------------------------|---|---------------|----------------|
| Partner Updates | AP 07/18-06: Review whether MET safeguarding training contains specific detail and nuances around information sharing. | IB | September 2018 |
| | AP 07/18-09: Discuss collation of safeguarding themes identified by Schools Nurses. | SG/PB | September 2018 |
| Unregistered Settings | AP 07/18-10: Send AC amended language within Unregistered Settings Strategy regarding Police involvement. | CL | September 2018 |
| September Actions | | | |
| Item | Action | Lead | Deadline |
| Risk Registers | AP 09/2018-01: CDOP to be brought back to the Board in December regarding transitional arrangements if guidance is still unavailable by this point. | PB | December 2018 |
| Safeguarding Performance Data | AP 09/2018-02: Article to be identified and provided at next board meeting with a suitable response to reassure board members. | SWr | December 2018 |
| | AP 09/2018-03: Next boards theme is to be for partners to reflect what they are doing around Early Help. | Board members | December 2018 |
| Partner Updates | AP 09/2018-04: Briefing to be requested from CAMHS (re clarification of CAMHS clinician school plan) for December meeting | CHSCB | December 2018 |
| | AP 09/2018-05: NPS presentation to be emailed to board members who have made requests. | CHSCB | ASAP |
| | AP 09/2018-06: KM will complete a presentation of action plan of CRC for next meeting; to be added to agenda. | KM | December 2018 |
| | AP 09/2018-07: Late Board updates to be distributed electronically in advance of next meeting. | CHSCB | December 2018 |
| Met Police Borough Merger Update | AP 09/2018-08: NK to arrange forum for GPs to attend and Met Police (MB) will provide information. | NK/MB | December 2018 |
| Joint Target Area Inspection | AP 09/2018-09: Compress timeframes for MA case audits | SR | ASAP |