



“Children and young people in the City of London and Hackney are seen, heard and helped; they are effectively safeguarded, properly supported and their lives improved by everyone working together”

Priority 1: The Local Safeguarding Context

Priority 2: Early Help & Early Intervention

Priority 3: Strong Leadership & Strong Partnership

Priority 4: A Healthy Workforce

CHSCB Board Minutes

Date of Meeting	12th December 2017
Venue	Tomlinson Centre, Hackney
Chair	Jim Gamble (JG), Independent Chair of the CHSCB
Minutes	Lauren Smith (LS), Programme Manager

Agency	Membership	Attendance
CAFCASS	Paula Kelly (PK), Service Manager – Public Law	Apologies
Children and Family Services	Andrew Carter (ACar), Chief Officer/ Director Community & Children’s Services, City of London Corporation	Attended
	Chris Pelham (CP), Assistant Director People, City of London Corporation	Apologies
	Anne Canning (AC), Group Director of Children, Adults & Community Health, London Borough of Hackney	Attended
	Sarah Wright (SWr), Director of Children & Families, London Borough of Hackney	Attended
	Lisa Aldridge (LA), Interim Head of Service, Safeguarding & Learning, Hackney Children and Family Services	Apologies
	Pauline Adams (PA), Head of Service, Young Hackney, London Borough of Hackney	Attended
Hackney Learning Trust	Sian Davies (SD), Interim Head of Hackney Learning Trust	Apologies
	Andrew Lee (AL), Assistant Director, Hackney Learning Trust	Attended
Hackney Safer Communities	Maurice Mason (MM), Head of Service	Attended
City of London Community Safety	David MackIntosh (DM), Team Manager	Apologies (Rep)
Police	Simon Laurence (SL), Borough Commander, MPS Hackney	Apologies
	Catherine Edginton (CE), Detective Chief Inspector, MPS Hackney	Attended
	Charmaine Laurencin (CL) Detective Chief Inspector, MPS Hackney	Attended
	Stuart Cheek (SC), A/DCI, Child Abuse Investigation Team, MPS CAIT	Attended
	Paul Barnard (PBa), Detective Chief Superintendent, CoL Police Alex Hayman (AH) attended in place	Apologies (Rep)
Probation	Aveen Gardiner (AG) Area Manager – North London, London Community Rehabilitation Company.	Apologies
	Stuart Webber (SWe), Assistant Chief Office, Head of Service - City of London, Hackney & Tower Hamlets, National Probation Service	Attended
Health	Clare Highton (CH), Chair of City & Hackney CCG	Apologies
	Mary Lee (ML), Designated Nurse, City & Hackney CCG	Attended
	Pauline Frost (PF), Interim Programme Director – Children & Maternity, City & Hackney CCG	Attended
	Dr Nick Lessof (NL), Designated Doctor, City & Hackney CCG	Attended
	Tracey Fletcher (TF), Chief Executive, HUH	Apologies
	Marcia Smikle (MS), Head of Safeguarding Children, HUH	Attended
	Vanessa Lodge (VL), Director of Nursing, NHS England	Apologies
	Karen Miller (KM), Head of Safeguarding, Whittington Health Eleanora Bennie (EB) attended in place	Apologies (Rep)

Agency	Membership	Attendance
ELFT	Lorraine Sunduza (LSu), Director of Nursing	Apologies
	Tony Madden (TM), Director for Specialist Services	Attended
Public Health	Penny Bevan (PB), Director of Public Health	Attended
Hackney Housing	Michael Scorer (MSc), Director of Housing Services, Hackney Housing	Attended
HCVS	Kristine Wellington (KW), Head of Safeguarding, Children & Families	Attended
City Gateway	Juliette Curtin (JC), Senior Youth Work Manager	Apologies
London Ambulance Service	Alison Blakely (ABI) Quality, Governance & Assurance Manager	Apologies
Lay member	Sally Glen (SG), Lay Member	Attended
	Shirley Green (SGr), Lay Member	Attended
	Belinda Blank (BB), Lay Member	Attended
Lead Member	Cllr. Anntoinette Bramble (ABr), Lead Member for Hackney	Apologies
	Dhruv Patel (DP), Common Councilman	Attended
Schools	Janice Thomas (JT), Executive Headteacher, Sebright School	Attended
	Annie Gammon (AG) Headteacher, Stoke Newington School	Attended
CHSCB Team	Rory McCallum (RMc), Senior Professional Advisor to the CHSCB	Attended
	Angela Bent (AB), Board Manager	Attended

(- Denotes no response)

Also in attendance

Melba Gomes (MG), Board Manager, City of London and Hackney Safeguarding Adults Board	Attended
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Agenda Item 1: Introductions & matters arising from the previous meetings (21st March 2017)

Presenting: Jim Gamble

Discussion/ Challenge

Introductions were given and apologies noted. The minutes of the previous meeting on 19th September 2017 were **APPROVED** as an accurate reflection of the meeting. The Chair addressed the action log from September 2017. Outcomes and updates are recorded below.

Action Log – September 2017

Previous Actions		Lead	Update
Item 4: Partnership Updates	09/16-09: Engage Hackney CYPS and jointly provide an update on progress regarding shadowing opportunities for both sets of staff.	SW/ SWr	Complete
Item 5: Partnership Updates	06/17-05: JG to write to partners to identify: <ul style="list-style-type: none"> - what arrangements they have in place to identify vulnerable children transitioning from primary to secondary schools. - how this information is/ could be shared with schools. 	JG	Complete
September Actions		Lead	Update
Item 1: Mins & Actions arising	09/17-01: JG to write to the Governing Bodies of the agencies who are still to provide a partners update.	JG	Complete
Item 2: Risk & Self-Assessment	09/17-02: SS to add the words Red Amber or Green to the coloured RAG ratings provided on the CHSCB Operational Risk Register (for those who print the papers in black & white).	SS	Complete
	JG will formally follow up with both the City and Hackney to seek reassurance that referrals are being made from Adults to Children's Services	JG	Complete
Item 3: Update re CHIS	09/17-03: KG to provide JG with the following information: <ul style="list-style-type: none"> - further clarification regarding the questions/points raised by partners in the meeting; - details of the Trust's yet to sign the data sharing protocol; and - details of the practices who have not submitted any immunisation data. JG to follow up with practices that have not submitted any immunisation data to encourage them to do so.	KG JG	Complete

September Actions (Continued)		Lead	Update
Item 4: Partnership Updates	09/17-04: SS/ ML to schedule when CQC Inspection updates come to the CoL Executive group meetings and add these dates to the forward planner.	SS/ ML	Complete
	09/17-05: ML to share feedback from Children's Disability Forum's annual Hackney Village week once available.	ML	Complete Agreed to circulate.
	09/17-06: AC to raise how the safeguarding is represented at the Integrated Commissioning Board's and report back to the CHSCB Board.	AC	Complete AC to report back if needed
	09/17-07: SL to provide contact information for the Marine Support Unit and/or the RNLI who are to be invited to join the Suicide Round Table.	SL	Complete
	09/17-08: CP/ TM to provide a paper on the ELFT and City of London Corporation Triage work they have been developing/delivering.	CP/ TM	Complete
	09/17-09: CP to share the CoL Corporation paper re Urban Exploring.	CP	Complete
	09/17-10: Both papers (Triage/Urbex) to be consolidated into a single paper for the next Suicide Round Table meeting.	CP	Complete
	09/17-11: ML to share the Child Sexual Exploitation Strategy, (referenced in the ELFT update paper) with the Vulnerable Adolescents sub-groups in City of London & Hackney.	ML	Carried forward
	09/17-12: AC to ask AL to circulate a link to HLT's new online platform for DSL's.	AC/ AL	Complete Provided evidence of good practice.
09/17-13: PB to dip sample contract monitoring meeting minutes to review how safeguarding is being discussed/ managed and report back to the Board.	PB	Complete. In-progress on-going.	
Item 5: JTAI on Neglect	09/17-14: RMc to circulate lessons from the Neglect JTAI Evidence review in bullet form via a future TUSK briefing.	RMc	Complete Circulated in TUSK on 14/12/17
Item 6: Prevent	09/17-15: TT/ RMc to update prevent guidance on the CHSCB website and to contact NSPCC to see if they can help provide some additional data.	TT/ RMc	Carried forward Website updated prevent section. Need to contact NSPCC hotline.
Item 7 – Chair's feedback	09/17-16: All partners are encouraged to read the papers provided for information, as follows: <ul style="list-style-type: none"> - CHIS Service Specification - CHSCB Sub Group – End of Year reports (16/17) - CoL & LBH LADO End of year reports (16/17) - CoL & LBH Private Fostering End of year reports (16/17) 	All	Complete

Update

09/17-11: EFLT CSE strategy to be completed by end of Jan and then will be shared.

Agenda Item 2: Risk Registers and Self-Assessment

Presenting: Rory McCallum

Discussion/ Challenge

CHSCB Risk Register:

No further update on this Item.

Operational Risk Register:

No further update on this Item.

Agenda Item 3: Safeguarding & Performance Trends

Presenting: Rory McCallum

Discussion/ Challenge

RMc presented an overview of safeguarding and performance trends across Hackney and the City of London to members. Based on the data received, the Board has agreed to further explore the area of Early Help.

The presentation is accessible below:



Hackney performance headlines include:

- While A&E attendees at Homerton Hospital continue to decline, there has been a noted increase in self-harm presentations in 2016/17 and steady increase in self-harm referrals to CAMHS.
- An overall rise in substance misuse admissions rising from 2 in Q2 2016-17 to 5 in Q3.
- There has been an increase in criminal offences (overall violent and sexual) against young people in 2016/17.
- There has been an overall decrease in Early Help to MAT with MAT cases open much longer for more intensive family work, whilst Early Help cases to CYPP have increased this year from 2016/17.
- An increase has been noted in contacts and referrals with an increase of 11%.

City of London performance headlines include:

- There is a decrease in total A&E presentations from a wide range of Trusts where CoL children and young people present at A&E.
- There has been a decrease in contacts into Early Help and Support, indicating that there may be a correlation with this reduction with an increase in referral and assessment activity into CSC.
- The trend line shows there has been a significant increase in referrals and assessments. Of 480 contacts received, 93 were referred into CSC, contacts had increased this year by 73.3% and referrals by 63.2%.

SG raised the issue of youth homelessness and sought clarification on where this cohort is picked up and reflected in data analysis. SWr noted that some of this cohort and the surrounding issues are reflected in the contextual safeguarding agenda. AC advised members that LBH Children, Adults & Community Health are currently working with housing to explore the data, and suggested that this analysis may benefit from input from the Board for member views.

JT and KW stressed that households with no recourse to public funds are often in an even more vulnerable situation highlighting a current issue that local authorities are dealing with in terms of who is responsible for children in this context. KW noted community organisations are noting that families with no recourse to public funds are finding themselves in the position of being placed in hostel-based accommodation and young people are experiencing issues around mental health and substance abuse.

SGlen advised that the QA sub group data spreadsheet shows that data from schools is not currently reflected. JG agreed that input from schools is critical and advised that the Board will need to consider how to capture a more complete picture. JG recommended that the Board take action to map additional fiscal levels of vulnerability and policy around child poverty, including associated vulnerabilities and crimes. Acknowledging the establishment of and work undertaken by the Vulnerable Adolescent working group and the need to explore available metadata in this area. JG also noted that the Board should take further action in the area of Early Help and that understanding various categories and definitions of homelessness is crucial.

Action	Lead	Timescale
12/17: 01 QA Sub group to look at capturing schools data.	QA Sub Group	Next meeting
12/17: 02 Board to map additional fiscal levels of vulnerability and policy around child poverty	RMc	Next meeting
12/17: 03 Board to consider further action needed in the area of Early Help	RMc	Next meeting

Agenda Item 4: Adult Safeguarding Board – Annual Report

Presenting: Melba Gomes

Discussion/ Challenge

MG presented the Adult Safeguarding Board Annual Report. MG updated members on several areas of activity undertaken by the CHSAB over the 2016/17 period, advising that the Adult Safeguarding Board has been engaged with the CHSCB to create a modern slavery protocol, and has undertaken work on a reviewed self-neglect policy. MG also noted that multiagency case file audits have been convened, and that policies have been created around escalation, sexuality and consent when working with older people. MG advised that CHSAB has also provided multi-agency training for staff in priority areas, and the Safeguarding Adult Review team has undertaken 4 reviews in 2016/17. MG advised members that these reviews highlighted common themes for further focus and development including a need for greater coordination, more effective knowledge-sharing and greater communication around risk-assessment.

In terms of data, MG stated that over the 2016/17 period the number of reported concerns has doubled, noting that concerted efforts in awareness raising have been effective and contributed to an increase in reported concerns. MG advised that the data suggested that Asian populations were under-represented in safeguarding referral numbers, this trend was also evident in Muslim, Sikh, and Buddhist populations. MG also advised members of a significant increase in deprivation of liberty (DoL) cases. Data pertaining to the City of London revealed that the number of safeguarding referrals was down slightly from the previous year to 29 in the 2016/17 period. MG confirmed that of these referrals, Neglect represented the largest category along with deprivation of liberty. Going forward, MG advised that CHSAB will provide an integrated report of City and Hackney. MG acknowledged that whilst the authorities remain very different, the Board is active across both areas, and confirmed that each area would maintain a separate narrative and data focus within the report.

Members thanked MG for her presentation. PB noted that privacy can be an issue in reporting on data pertaining to the City of London City due to small numbers of children and families involved, and SWr commented that the Modern Slavery agenda is perhaps ready for an update or refresh. AB advised that this work was currently on hold due to pending updates from on the issues of human trafficking from the Home Office., CE raised that there was a need to look at contextual safeguarding and how it could transfer into the adult safeguarding agenda.

MG advised members that she will meet with CHSCB Manager AB to discuss areas of complementarity and mutual interest in the shared safeguarding agenda, to see how the two Boards can enhance coordination and cooperation, noting that the CHSCB and CHSAB are already cooperating across a number of areas including Modern Slavery. MG flagged the opportunity for Chairs of the two Boards to meet noting the Inter-Boards Chairs meeting as a potential forum for discussion.

Agenda Item 5: Vulnerable Adolescents (Hackney)

Presenting: Sarah Wright

Discussion/ Challenge

SWr updated members on the Contextual Safeguarding Project, advising that they had received funding from the Department of Education, and that the project focusses on risks to young people from outside the family, such as peer groups, locations, schools etc. SWr advised members that the project team was now largely in place, although recruitment is continuing, and that the team will also be welcoming a lead academic from Bedfordshire University as a project partner.

SWr stated that the team has been focussing on the training and awareness raising and creation of several work streams including parent engagement led by Kristine Wellington, the voice of the child led by Marcia Smikle, alongside a number of others such as neighbourhoods. SWr noted that meetings had been set up with JG, learning groups had been established across the two authorities, and that the heart of the project is focussed on sustainability of the project going forward. SWr advised that the project had fostered a great deal of interest across the country, noting that a reference to contextual safeguarding has been secured in the recent Working Together consultation.

SWr noted that work was underway on developing procedures, and piloting a refreshed assessment framework for practitioners to assist in broadening the context informing assessments of Social Workers. SWr advised that in terms of intervention, the team was doing work with the front door to examine how information is gathered on referrals. A piloted conference around activity took place in Dalston Square over summer to bring people together to explore how we look at safety in a particular location. Work is also underway with Stoke Newington School though a pilot to bring in different aspects of contextual safeguarding. This will run through to the end of January 2018, and will generate some learnings for the team to reflect on. SWr noted that whilst the team has focussed on awareness raising, the next phase for the team will be considering the interventions and what activity is required.

KW advised members of a session looking at engaging parents which was held on a Saturday. KW advised that the session has led to stronger engagement, and that translating key messages effectively to parents and families is critical. SWr noted that the team have embedded a comprehensive evaluation framework into pilots.

SG requested further information from the team on how the contextual safeguarding project team had been engaging with the community. JG also raised the need to consider the value-impact for the Board which has been doing work around the area of context for some time to see how the various pieces fit together as a whole. JG also noted that there was a need to look at how work on contextual safeguarding is quality assured and evaluated to ensure quality and avoid duplication of resources. JG noted that there is a need to simplify the language further in the project report. JG reminded the members that over the years the Board has highlighted the need to understand risk to children and young people in the context of their lives both on and off line and this is built into the Board's strategy. There is a need for a further discussion focussed on evaluation, eliminating duplications, and clarifying different understandings of concepts.

MS advised members that the project manager was looking at clarifying terminology, SWr will follow up on this and consider relevant branding and how the partnership explains contextual safeguarding externally. KW also reminded members of the importance of ensuring terminology is focussed towards the customer.

Action	Lead	Timescale
12/17: 04 SWr to liaise with project manager to solidify agreed complementary terminology for contextual safeguarding to share with members	SWr	Next meeting
12/17: 05 Further discussion on evaluation and quality assurance of contextual safeguarding project	ALL	Next meeting

Agenda Item 6: Partnership Updates

Presenting: All

Discussion/ Challenge

JG invited members to put forward any pressing issues for discussion.

Hackney Learning Trust

AL updated members on the outcome of the special education needs (SEND) inspection advising that HLT did not receive a statement of action, and that inspection feedback revealed no safeguarding issues. The full report is to be sent in 28 days.

Probation

SW noted that following a recent inspection an Action Report is to be published in January which includes recommendations around access to information. SW advised members that this had been raised at London Council also, and he will follow up with JG for a further discussion offline.

Independent Chair

JG provided an update to members on recent activity actioned on the Boards behalf, noting he had written to Lord Nash regarding unregistered school settings. A follow up meeting with Lord Agnew was arranged, and the Board has had early sight of a draft scrutiny report on the issue. Stakeholders DFE, Ofsted, Pollock had noted an absence of legislation around the issue and the CHSCB will circulate the email received on possible draft legislation to members. JG noted that the meeting with Sarah Newton on DBS checks had been constructive, advising that the meeting was called to address issues around Case FC and soft intelligence not being raised. JG advised members that there was a need to stem the growth of constructive ambiguity.

JG also raised the subject of GDPR, and advised members of the need to consider how we circulate and store data, and include this item in on the CHSCB Risk Register. JG advised that legal guidance already drafted by Bromley could be used as a template and be revised in March for use in May.

Homerton

MS raised the issue of an alleged police assault on 16 year old which was recorded and has been circulated on social media. SC spoke to an issue which pertained to the sharing of images of male circumcision to enable medical advice to be given re care. SC advised that currently there is no legislation to regulate this (and practitioners) in this area. JG recommended that the Board take up this issue offline and to follow up for further guidance on this issue.

Action	Lead	Timescale
12/17: 06 CHSCB to seek guidance on sharing of images of circumcision practice.	CHSCB	Next meeting
12/17: 07 CHSCB to consider Bromley guidance on GDPR	CHSCB	Next meeting
12/17: 08 RMc to add GDPR to the CHSCB Risk Register	RMc	Next meeting

Agenda Item 7: AOB

Presenting: ALL

Discussion/ Challenge

No further items raised under AOB. [Short break before commencement of Agenda Item 8]

Agenda Item 8: Working Together

Presenting: Rory McCallum

Discussion/ Challenge

RMc briefed members on the recent Working Together (WT) guidance. In outlining the evolution of institutional safeguarding architecture, RMc stated that practice thus far had shown that communication, coordination, and collaboration are essential to safeguarding which needs to be owned by all agencies. RMc provided members with an overview of the WT and covered key important changes to safeguarding practice and arrangements. This included the approach to selecting agency engagement in safeguarding, and introduction of Child Safeguarding Practice Reviews at national-level and Serious Child safeguarding Cases at local-level with a five-day turn around to make the decision on whether a case should be considered for a local or national review. RMc advised members that safeguarding arrangements under WT introduces some ambiguity around boundaries, relevant agencies, functioning of arrangements, independent scrutiny and funding, shifting decisions on fundamental safeguarding infrastructure back to three partners.

RMc outlined missing elements from the WT including references to schools, lay members, health and wellbeing boards and other strategic groups, elected members, DCS and lead member responsibilities, reference to a Threshold document, and arrangement and process for independent scrutiny. RMc advised members on the timeline and process for transition to the new arrangements. RMc advised that current arrangements see the Board fixed as a centralised entity and the only entity with safeguarding as its sole focus. Members discussed future safeguarding arrangements, and the Hackney and the CoL specific context within which safeguarding partners operate.

Members agreed that existing safeguarding arrangements are working effectively and that these arrangements should remain in place going forward. Members noted that retention of existing arrangements would not prevent further operational benefits being explored. Retaining current safeguarding architecture would allow partners to build upon gains made under existing arrangements. Members committed to a statement to this effect: *Building on the success of current safeguarding arrangements and achievement of the CHSCB, partner agencies in the City of London and Hackney agree to retain existing safeguarding arrangements.*

Action	Lead	Timescale
12/17: 09 RMc to draft a statement from partners committing to retain existing safeguarding arrangements.	RMc	Next meeting

Agenda Item 9: MAPPA 2016/17

Presenting: Stuart Webber

Discussion/ Challenge

Paper included in pack for information.

Action Log – December 2017

Previous Actions		Lead	Update
Item 4: Partner Updates	09/17-11: ML to share the Child Sexual Exploitation Strategy, (referenced in the ELFT update paper) with the Vulnerable Adolescents sub-groups in City of London & Hackney.	ML	Carried forward EFLT CSE strategy to be completed by end of Jan and then will be shared.
Item 6: Prevent	09/17:15 TT/ RMc to update prevent guidance on the CHSCB website and to contact NSPCC to see if they can help provide some additional data.	TT/ RMc	Carried forward Website updated prevent section. Need to contact NSPCC hotline.
December Actions		Lead	Update
Item 3: Safeguarding & Performance Trends	12/17: 01 QA Sub group to look at capturing schools data.	QA Sub Group	Next meeting
	12/17: 02 Board to map additional fiscal levels of vulnerability and policy around child poverty	RMc	Next meeting
	12/17: 03 Board to consider further action needed in the area of Early Help	RMc	Next meeting
Item 5: Vulnerable Adolescents (Hackney)	12/17: 04 SWr to liaise with project manager to solidify agreed complementary terminology for contextual safeguarding to share with members	SWr	Next meeting
	12/17: 05 Further discussion on evaluation and quality assurance of contextual safeguarding project	ALL	Next meeting
Item 6: Partnership Updates	12/17: 06 CHSCB to seek guidance on sharing of images of circumcision practice.	CHSCB	Next meeting
	12/17:-07 CHSCB to consider Bromley guidance on GDPR	CHSCB	Next meeting
	12/17: 08 RMc to add GDPR to the CHSCB Risk Register	RMc	Next meeting
Item 8: Working Together	12/17: 09 RMc to draft a statement from partners committing to retain existing safeguarding arrangements.	RMc	Next meeting